# OF STRATIONAL ROK-OFF WEETING AND DESCRIPTION OF THE PROPERTY OF THE PROPERTY



# DI - TEAM MANAGERS - WE NEED YOU!!!!!

#### What does it mean to be a team manager?

- Recruiting, selecting, and training the team
- Presenting the team challenges to the team
- Conducting brainstorming sessions to develop solutions to the team challenge
- Conducting and evaluating instant challenge practice sessions
- Helping team obtain materials and knowledge necessary to solve the team challenge
- Supervising practice sessions
- Registering team for regional and state (if applicable) tournament(s)
- Accompanying the team to competitions and representing them should a problem occur
- Identifying an appraiser for your team

## WHAT ARE THE NEXT STEPS?

- 1. Form a team each team <u>must</u> have a Team Manager.
- 1. Contact Suzanne Palmer in Gifted Services at <a href="mailto:spalmer@wscloud.org">spalmer@wscloud.org</a> or 614-450-6055 with team information (Team Manager, School, Grade(s) of team members, #of team members, ability to add team members, and team contact information). Deadline to contact Suzanne to register a team for traditional team challenges is TUESDAY, NOVEMBER 1st.
- 1. Go to our district website to begin process for supplemental contract:
  - Worthington Schools Home Page
    - >Organization
    - >Human Resources
    - >Coaching in Worthington

or this link:

www.worthington.k12.oh.us/coachinginfo

## WHAT ARE NEXT STEPS?

- 4. Click on the [First Time Coaches] link.
  - Section 1 discusses the background check BCI/FBI
  - Section 2 discusses payroll information that is needed (Don't worry about sections 3, 4, 5, or 6 on this webpage)

#### Section 1 - Background Check -

Schedule an appointment for the BCI/FBI background check using the link on the webpage.

OR

Use this link: https://go.nemogappointment.com/Booking/Booking/Index/1z2187wsdcp

The appointment will be in the Human Resource office at the Worthington Education Center (WEC) - 200 East Wilson Bridge Road, Worthington, OH 43085.

The cost of the BCI/FBI background check is \$50 and can be paid by Credit/Debit Card or Check/Money Order (payable to Worthington Schools). No Cash Please!

#### Section 2 - Payroll Information

Print the entire payroll packet (1-sided) using the link provided on the webpage. Complete all forms before your BCI/FBI appointment time. Worthington Schools will pay you through a Supplemental Contract which will be approved at a Board of Education meeting.

- 5. When you come in for your BCI/FBI appointment, please bring the following:
  - Payment for BCI/FBI background checks
  - Driver's Licence
  - Social Security Card (required by the payroll department)
  - Completed Payroll Packet
  - Voided Check OR Direct Deposit Authorization Form from Bank (to set up your direct deposit account for payment of your contract)

# IMPORTANT DATES TO REMEMBER

#### November 20, 2023 - midnight

• Teams must be registered in Destination Imagination site.

#### December 20, 2023 - midnight

• Final team registration deadline

#### January 20, 2024 - midnight

Team appraiser registration deadline (Appraisers must complete online training by February 5th)

#### March 1, 2023 - 6:30pm

DI Team Dress Rehearsal, Worthington Education Center, room 100 & 106

#### Early March 2024

Region 4 Tournament, TBD location

#### April 6, 2024

• State Tournament, Lakota East HS, Liberty Township, OH

#### May 22-25, 2024

Global Finals, Kansas City, MO

# **REGISTRATION AND FEES**

Worthington Schools covers cost of:

- Team Challenge #
- Registration fee for state tournament (if applicable)
- Registration for qualifying Global teams
- Supplemental contract for Team Manager

# IMPORTANT RESOURCES

- www.destinationimagination. org
- www.ohdi.org
- www.region4.ohdi.org

We Need You!!

# **QUESTIONS?**

For more information, contact Suzanne Palmer, Gifted Services Coordinator

spalmer@wscloud.org

614-450-6055